

	UNITED HOOK & LADDER STANDARD OPERATING GUIDELINES	SECTION 1-1
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Issued by:

Guideline Number: Section 1-1

Revision 2021

Section 1-1: Orientation of New Personnel

Purpose: Establishes a consistent procedure that all new personnel are trained and prepared to participate in Fire/Rescue activities.

Guideline:

1. All new firefighters will be given copy of the Standard Operating Guidelines (SOG'S), By-Laws, Medical Evaluation forms, and any other important information upon successfully becoming a member of United Hook and Ladder Company #33.
2. The new firefighter will receive and Orientation Check Sheet. It will be the responsibility of the member to contact any Line Officer to complete all the objectives on the check sheet.
3. All Line Officers are responsible to make sure the new firefighter is adequately oriented to the operation, responses, inventories, and locations of equipment on all fire apparatus.
4. The Line Officers will also date and initial the Orientations Check Sheet upon completion of each skill.
5. When the Orientation Check Sheet is completed, the Fire Chief must give the member the final approval to begin participating in Fire/Rescue activities.
6. The Firefighter will then be issued turnout gear and a pager when he/she has completed their orientation and are ready to start participating in Fire/Rescue activities or begin their training process.

